

DOWNHAM MARKET TOWN COUNCIL MEETING
MINUTES OF MEETING HELD TUESDAY 11th OCTOBER, 2016 AT 7:00PM

Present:	The Mayor	Cllr M C Ross
	The Deputy Mayor	Cllr F E Daymond
	Councillors	M Brown
		J W Doyle
		J K Fox
		J Groom
		B Hobbs
		R L Judge
		D Lawson
		J J Reed
		D J Sharman
		A D Stacey
		Mrs R Turner
	Borough Cllr	Mrs J Westrop
	Town Clerk	Mrs J M Markwell
	Deputy Town Clerk	Mr R A Davidson

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council offices. Those in attendance at the meeting were notified that mobile telephones should be turned off or switched to silent mode for the duration of the meeting.

3213. To receive Members' Apologies for Absence

Apologies for absence had been received from Cllrs' R A Pegg (illness), P R Sayers (illness), C Pyatt (family commitment), M D Starreveld (work commitment) and Mrs Y A Thompson (illness)

The apologies were accepted

3214. To receive Members' Declarations of Interest

There were no such declarations of interest.

3215. To approve the minutes of the Town Council meeting held on Tuesday 13th September (pages 5469 -5474)

The minutes of the Town Council meeting held on Tuesday 13th September (pages 5469-5474) approved.

Adjourn meeting for public participation and reports

The Mayor, Cllr Ross, adjourned the meeting.

Police Representative

There was no Police Representative at this meeting.

County Councillor report

Cllr White had given his apologies for this meeting.

Borough Councillor report

Borough Cllr Mrs Westrop reported that there were no current issues relating to Downham Market. Members were informed that Devolution is back on the agenda for the BCKL&WN and the results of the public consultation would be made available in the next few days and this would help the BCKL&WN to make an informed decision.

Public Participation

No members of the public wished to address the meeting.

The Mayor, Cllr Ross resumed the meeting.

Mr M Nokkert (programme Manager) for Ouse Washes Partnership gave a short presentation on the Ouse Washes Landscape Project. (Appendix 1)

3216. To receive correspondence

A list of correspondence had been circulated (Appendix 2).

3217. To receive Councillors' Questions

Q: Cllr Brown suggested that the Chair of the West Norfolk Clinical Commissioning Group (Dr I Mack) be invited to attend a meeting to discuss future health care in Downham Market.

A: It was agreed that this would be arranged.

3218. To adopt the Standing Committee Minutes of:

Community Development

Proposed – Cllr Brown

Seconded – Cllr Turner

‘That Community Development meeting of Wednesday 07th September (pages 5466 – 5468) are adopted’

All in favour

Finance Committee

Proposed – Cllr Judge

Seconded – Cllr Stacey

‘That the Finance Committee meeting of Tuesday 23rd August (pages 5455 - 5457) are adopted’

All in favour

Planning & Environmental Committee

Proposed – Cllr Daymond

Seconded – Cllr Lawson

‘That the Planning & Environment Committee meeting of Tuesday 06th September (pages 5462 – 5465) are adopted’

All in favour

Property Committee

Proposed – Cllr Doyle

Seconded – Cllr Fox

‘That the Property Committee meetings of Tuesday 19th July, 2016 (pages 5423 - 5427) and Tuesday 16th August, 2016 (pages 5448 – 5451) are adopted’

All in favour

Town Hall Committee

Proposed – Cllr Sharman

Seconded – Cllr Stacey

‘That the Town Hall Committee meetings of Wednesday 27th July, 2016 (pages 5433 - 5436) and Wednesday 24th August, 2016 (pages 5458-5461) are adopted’

All in favour

3219. To receive the Clerk’s report

There was no Clerk’s report.

3220. Payment of Bills

There were no bills for payment.

3221. To receive update from the Community Infrastructure Levy (CIL) sub-committee

Cllr Lawson reported that on further investigation the Council (as a body) could not make a complaint to the Local Government Ombudsman; this can only be done by an individual.

The Council had sent a letter and further reports to the Inspector who is examining the BCKL&WN CILs Consultation and it would be hoped that he would take into account the serious concerns which this Council has about the process.

Work is still continuing with regard to Section 106 receipts and payments.

3222. To receive proposition from the Finance Committee

The revised Annex E had been on the table since the last meeting and there had been no amendments brought forward.

Proposed – Cllr Stacey

Seconded – Cllr Lawson

‘That the Finance Committee recommends to Full Council that the revised Annex E be approved’

All in favour

3223. To receive proposition from JCC Management Committee:

Concern was raised that the signage to the Centre is very unclear and permission should be sought to place signage on the grass area near the zebra crossing.

The proposition was amended to ensure permission was sought from Norfolk County Council first before planning permission is applied for.

Proposed - Cllr Starreveld

Seconded – The Deputy Mayor Cllr Daymond

‘That the Jubilee Community Centre Management Committee recommends the Town Council applies for permission from NCC to position a sign on land at the junction of Bexwell Road and Howdale Road and once received planning permission to be applied for to site a JCC signpost’

All in favour

3224. To seek approval that Downham Market Town Council subscribe to ‘Mayors for Peace’ Organisation

The Mayor asked permission from Full Council to join the ‘Mayors for Peace’ (information attached appendix 3)

There was a full discussion on this and the overall opinion was that without getting the views from residents this Council could not go forward with this initiative.

Proposed – The Mayor, Cllr Ross

Seconded – Cllr Brown

‘That this Council subscribes to Mayors for Peace’

For – 2

Against – 7

Absention – 4

The proposition was not carried and therefore the Council would not be subscribing to Mayors for Peace.

3225. To receive update from Neighbourhood Plan Sub Committee

There was no update for this meeting.

3226. To receive report on the Downham Market Festival

There was no report for this meeting.

3227. To receive report on the Joint Burial Board

Cllr Fox gave a report (see appendix 4).

3228. To receive report on the Twinning Club

The Mayor gave a brief report on the recent Twinning Club visit to Civray. A mosaic, by local artist Becca Elliott, was presented to the Mayor of Civray as a gift to celebrate the 40th anniversary of Twinning between the two towns.

3229. To receive report on the Jubilee Community Centre

Plans were going forward with the redevelopment and the planning application should be with the BCKL&WN within the next few weeks.

3230. Update on future events

Halloween – 28th October
Wedding Fayre – 30th October
Craft Fair – 26th & 27th November
Christmas Light Switch on – 27th November

3231. To receive verbal report from the Human Resources Committee

Cllr Judge advised Trevor Goodrum had now retired and there was to be a ‘get together’ for him and his family and members of the Council and staff on Thursday 13th October, 2016.

3232. To discuss any urgent items as agreed by the Mayor.

The Mayor advised members that students from the Downham Market Academy were currently upgrading the War Memorial Garden and anticipated that it should be completed by 11th November, 2016. It was suggested that after the Pause and Remember on the Town Square on the 11th November everyone could proceed to the War Memorial Garden for its official opening. It was also suggested that a plaque could be erected to recognise the work of the students.

Proposed – Cllr Groom

Seconded – Cllr Doyle

‘That a plaque is sited in the War Memorial Garden to recognise the work of the Downham Market Academy Students’

All in favour

Following on from the recent Annual Stone Cross War Memorial Service, the Deputy Clerk advised members that a small booklet, previously out of print, which tells the poignant story of 2nd Lt Charles ‘Doox’ Prangle, was being re-printed, due to the author, Mr John Pollock, having attended the centenary service. The book, titled, Doox: A Soldier of the Great War and His Legacy would be suitable for the Town Council to give as gifts telling the story of a local hero and his amazing legacy.

Proposed – Cllr Lawson

Seconded – Cllr Groom

‘That 20 copies of the booklet, Doox: A Soldier of the Great War and His Legacy, are purchased’

All in favour

Members would be able to purchase copies from the Council.

3233. Mayor's Announcements

There were no Mayor's announcements.

3234. To receive confidential Human Resources Report

There was no confidential report for this meeting.

The Mayor thanked everyone for attending and closed the meeting at 8:28pm.

Chairman

Date