

DOWNHAM MARKET TOWN COUNCIL MEETING
MINUTES OF EXTRAORDINARY MEETING HELD
WEDNESDAY 15TH AUGUST 2018 AT 7:00PM

Present:	The Mayor	Cllr D J Sharman
	Deputy Mayor	Cllr J W Doyle
	Councillors	F E Daymond
		J K Fox
		R L Hayes
		R A C Hepworth
		B Hobbs
		R Horne
		D Lawson
		R A Pegg
		A Pickering
		C Pyatt
		J J Reed
		A D Stacey
		R Turner
	Acting Town Clerk	Mrs N Westwood
	Deputy Clerk	Mr R A Davidson
	Public	0

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council offices. Those in attendance at the meeting were notified that mobile telephones should be turned off or switched to silent mode for the duration of the meeting.

3669. To receive Members' Apologies for Absence

Apologies for absence had been received from the Cllrs' J Groom (family ill-health), M Ross (ill-health), Y A Thompson (ill-health), J L Woodmin (work) and M D Starreveld (holiday).

The apologies were accepted.

3670. To receive Members' Declarations of Interest

There were no such declarations.

Adjourn meeting for public participation and reports

The Mayor, Cllr Sharman, adjourned the meeting.

There were no members of the public present and no members wished to address the committee in such a capacity.

Accordingly, the Mayor resumed the meeting.

3671. Human Resources Committee

- a. To receive the following proposal:

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‘It is hereby resolved that given the outstanding quality of the applicants for the Senior Office Administrator post and the need to ensure that staff resources are adequate, given the loss of three members of staff over the last 12 months, and to have sufficient resilience, that a post of Administrator be offered to one of the interviewed candidates’

Proposed – The Mayor, Cllr Sharman

Seconded – Cllr Turner

‘To invoke Standing Order 3d, that in view of the confidential nature of the business about to be transacted which includes naming staff members, it is advisable in the public interest, that the public and/or the press be temporarily excluded, and they are instructed to withdraw.’

All in favour

The meeting came out of confidentiality.

Proposed – Cllr Hayes

Seconded – Cllr Lawson

‘That the post of Administrator be offered to one of the interviewed candidates.’

All in favour

The Mayor thanked everyone for attending and closed the meeting at 7:45pm.

Chairman

Date