

EXTARORDINARY DOWNHAM MARKET TOWN COUNCIL MEETING

MINUTES OF MEETING HELD TUESDAY 29TH JANUARY 2013 AT 7.00PM

Present:	The Mayor	Cllr R A Pegg
	The Deputy Mayor	Cllr D J Sharman
	Councillors	F E Daymond
		J W Doyle
		M P Ford
		J K Fox
		J Groom
		M Howland
		P W Neate
		Mrs S M Nunn
		C Pyatt
		M C Ross
		A D Stacey
		V F Starling
		M D Starreveld
		D P Sutton
	Town Clerk	Mrs J M Markwell
	Minute Secretary	Mr S W Nunn

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council offices.

Those in attendance at the meeting were notified that the meeting was being recorded for the benefit of the Minute Secretary.

2317. To receive Members' Apologies for Absence

Apologies for absence had been received from Cllr Mrs V I Botham (Illness), Cllr Mrs P B Sharp (Holidays), Cllr Mrs R L Judge (Holidays), Norfolk County Councillor Mrs S E L Hutson and Borough Councillor Mrs K A Mellish

The apologies were accepted.

Cllr J J Reed did not attend the meeting.

2318. To receive Members' Declarations of Interest

There were no declarations of interest.

2319. To agree the precept for 2013/2014

Complete sets of Committee budgets had been circulated (Appendix 1).
Cllr Ford had produced a summary sheet (Appendix 2).

Cllr Ford conducted a presentation, points made included:

The Precept for 2012/2013 was £302,951. The Taxbase, (Number of band D properties in Downham Market) was 3620. This gave a Council Tax figure of £83.70 for a band D property.

For 2013/2014, the Taxbase figure has been reduced to 3182 band D properties, (438 properties less. A grant is available from The Borough Council of £30,729 to offset the increase.

The recommendation from the Finance Committee is that the precept for a band D property in Downham Market is held at £83.70 for 2013/2014.

The proposed precept should release £9635 to the Council's financial reserves by the end of the financial year 2013/2014.

The Mayor, Cllr Pegg thanked Cllrs Pyatt, Ford and also the Clerk in particular for their hard work in producing the precept. It was noted that neither the Borough nor County Councils were increasing their Council tax elements for the coming year, however the Police Authority were claiming an increase of 1.9%.

Proposed – Cllr Ford

Seconded – Cllr Pyatt

‘That the Town Council Precept be set at £266,333.40 for the year 2013/2014, to provide no increase to the residents of Downham Market’

All in Favour.

2320. Standing Orders

Proposed by the Finance Committee following a recommendation from the Internal Auditors, Price Bailey.

Proposed – The Mayor, Cllr Pegg

Seconded – Cllr P W Neate

‘That the Tendering limit for the Town Council be set at £30,000.’

Change to Standing Order 46 c v. “Procurement policies (Subject to Annex C) including the setting of values for different procedures where the contract has an estimated value less than £50,000.”

To read: “Procurement policies (subject to Annex C) including the setting of values for different procedures where the contract has an estimated value of less than £30,000.”

And to change Annex C – Financial Regulations 11b, 11e, and 11f: to read £30,000.

(This item to be put on the table at this meeting and be debated and voted upon at the February Full Council Meeting).

The Mayor thanked everyone for attending and closed the meeting at 7.28pm.

Chairman

Date