

DOWNHAM MARKET TOWN COUNCIL MEETING

MINUTES OF MEETING HELD TUESDAY, 29TH JUNE 2010 AT 7.00PM

Present:	The Mayor	Cllr J K Fox
	Councillors	Mrs V I Botham
		H M Cross
		F E Daymond
		J W Doyle
		J Groom
		M Howland
		R Leach
		Mrs K Mellish
		Mrs S M Nunn
		R A Pegg
		C Pyatt
		J J Reed
		D J Sharman
		A D Stacey
		S C Teverson
		Mrs Y A Thompson
	Town Clerk	Mrs J M Markwell

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council offices.

1792. To receive Members' Apologies for Absence

Apologies for absence had been received from Cllr C T Sampson (prior engagement), Cllr V F Starling (holiday) and Cllr W A Wallace (family commitment).

The apologies were accepted.

1793. To receive Members' Declarations of Interest

There were no declarations of interest.

1794. To receive and approve the Accounts for Financial Year 2009/2010

A copy of the Annual Return year ending 31st March 2010 and an explanation of the variances had been circulated (Appendix 1).

The Clerk gave a précis of the statement of accounts.

Proposed – Cllr Teverson

Seconded – Cllr Stacey

'That this Council adopts the 2009/2010 accounts.'

All in favour

1795. To receive and approve the Annual Governance Statement 2009/2010

A copy of the Annual Governance Statement year ending 31st March 2010 had been circulated (Appendix 2).

Councillors confirmed they had read the document.

Proposed – Cllr Teverson

Seconded – Cllr Stacey

‘That this Council adopts the 2009/2010 Annual Governance Statement.’

All in favour

Cllr Groom arrived at the meeting at 7.08pm.

1796. To receive any other urgent business as agreed by the Mayor

Correspondence

The Mayor, Cllr Fox, reminded Members to read the correspondence and day file on a regular basis in order to keep in touch with current affairs.

Office Administrator

Mrs Lois Piper commenced employment on Monday, 28th June 2010 as the Office Administrator.

Coffee Morning

A coffee morning would be held in the Town Hall on Saturday, 3rd July 2010, from 9.30am-12.00pm in aid of the Town Hall projector fund.

The Mayor thanked everyone for attending and closed the meeting at 7.15pm.

Chairman

Date