DOWNHAM MARKET NEIGHBOURHOOD PLAN STRATEGY GROUP NOTES OF MEETING HELD THURSDAY 26th NOVEMBER 2020 AT 10:00am

This was held as a Zoom video telephony meeting.

	Present:	ACTION
	Strategy Group Chair Cllr E Hendry	
	Cllr J Westrop, Mrs J Davy, Mr A Davy, Mr K Loveday and Mr R Warden	
	Senior Administrator Ms C Dornan	
1	To receive Members' apologies for absence	
	Apologies were received from Cllr Lawson, Lightfoot and Pickering.	
	Cllr Woodmin was not present.	
2	To receive Members' declarations of interest	
	There were no declarations of interest.	
3	To approve the notes of the meeting held on Thursday 12th November 2020	
	Proposer Mr A Davy Seconder Mr R Warden	
	'The notes of the meeting held on Thursday 12 th November 2020 are agreed as a true and accurate record.'	
	All in favour	
4	To discuss and agree suggested Facebook Post / Website Page	
	Proposer Cllr Hendry Seconder Cllr Westrop	
	'That the draft Facebook Post and Website Page be accepted as a final document and is to be posted in January 2021.'	
	All in favour	
	Cllr Hendry confirmed that the Town Clerk has a dedicated telephone number for queries and questions relating to the Neighbourhood Plan in preparation for the post.	
5	To receive an update on discussions with local papers	
	It was agreed this would be delayed until after the Christmas period.	

To receive an update on discussions with Churches Together	
Cllr Westrop was called away from the meeting and therefore this item will be rolled into January 2021.	
To receive an update on Community Grants	
Cllr Westrop was called away from the meeting and Cllr Pickering had given his apologies therefore this item will be rolled into January 2021.	
To discuss local flooding research	
After discussion with the Town Clerk it was agreed that a Facebook post would not be appropriate as information gathered may be due to localised one-off floods and may not give a balanced picture.	
The Senior Administrator was asked to contact the Environment Agency and obtain information relating to flood risks locally.	Sen. Admin
To receive updated Footpath List	
Mr Warden continues to gather information relating to local footpaths and is attempting to obtain a definitive list from Norfolk County Council. When this research is complete it will be forwarded to the Senior Administrator for circulation to members of the group.	Mr Warden
To agree next meeting	
Thursday 10 December 2020 at 10am.	
There will be no meeting on 24 December 2020.	
Thursday 07 January 2021 at 10am	
Meeting closed: 10:35	
SIGNED DATE	
	Cllr Westrop was called away from the meeting and therefore this item will be rolled into January 2021. To receive an update on Community Grants Cllr Westrop was called away from the meeting and Cllr Pickering had given his apologies therefore this item will be rolled into January 2021. To discuss local flooding research After discussion with the Town Clerk it was agreed that a Facebook post would not be appropriate as information gathered may be due to localised one-off floods and may not give a balanced picture. The Senior Administrator was asked to contact the Environment Agency and obtain information relating to flood risks locally. To receive updated Footpath List Mr Warden continues to gather information relating to local footpaths and is attempting to obtain a definitive list from Norfolk County Council. When this research is complete it will be forwarded to the Senior Administrator for circulation to members of the group. To agree next meeting Thursday 10 December 2020 at 10am. There will be no meeting on 24 December 2020. Thursday 07 January 2021 at 10am Meeting closed: 10:35