

**DOWNHAM MARKET NEIGHBOURHOOD PLAN STRATEGY GROUP
RECORD OF MEETING HELD THURSDAY 20TH AUGUST 2020 AT 10AM**

Those in attendance at the meeting were notified of the zoom procedures.
Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

	<p>Present: Chair – Cllr Hendry Councillors – J Westrop In attendance – Town Clerk Elaine Oliver and Consultant Shaun Vincent (SV) Members of the public – Richard Warden, Kelvin Loveday and Andrew Davy</p>	
Number	Item	Action
1	<p>To receive apologies for absence Apologies received from Councillors Lawson, Lightfoot, Pickering and Woodmin</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>To approve the notes of the meeting on 06 August 2020 The minutes were no available and were therefore not approved.</p>	
4	<p>To discuss content and format of public consultation SV outlined what he wanted to achieve from the meeting: Agree the themes, go through the questions etc Add local knowledge provided by the group. He referred to the Discussion document previously circulated: Introduction/Background has 5 themes, these were agreed. Under each theme there is a series of statements/questions Env/landscape identifying what’s important to Downham Market – members raised the following:</p> <ul style="list-style-type: none"> • A10/A1122/River/Railway constraints exists so focus on area around the sewage plant, and the plantation beside it – to save some land within the boundaries as natural land. • Memorial field, the Howdale which are owned by KLWNBC. • The Jubilee Centre field • Smaller blocks of space under 106 agreements, and come under the developer eg small play areas • The Willows (Fields in Trust status) owned by the KLWNBC also under Norfolk Wildlife Trust 	

	<ul style="list-style-type: none"> • Grass areas could be planted with trees, under growth, wildflowers rather than just open recreation space. • Building in green corridors to link existing and new developments • Grass cutting vs wilding comes up each year with view expressed for/against each <p>Design and Housing – members raised the following:</p> <ul style="list-style-type: none"> • The design statement previously agreed – the area in which we live has changing dominant design features and this needs further thought. • Environmental impact of housing design eg solar panels, grey water retention, heat pumps etc. and the direction roof lines are oriented. Emphasis should be on ‘more efficient’ rather than recommending different products. • Zero carbon housing to be encouraged to reach targets for 2050. • SV warned that there are some aspects the NP can specify and some it can only aspire to. He also highlighted the technological advances over the time of the NP. • Planning regulations are likely to be changing – how this will affect our NP – SV briefed members and agreed to circulate an update on the White Paper and online links. Currently two consultations under way with deadlines of the start and end of October. • Road standards within new developments including considering highway standard, adoptable and unadoptable road allocations, and ‘Wheely Bin Blight’. Cycle and walking networks at sites around town e.g. London Rd, Clackclose Rd, Orchard and Rabbit Lane etc • Tree canopy, protecting existing trees and hedgerows • Housing mix – integrating new developments and using existing cycle and walking path links. Self-build at 5%. • Dementia friendly design features in recognition of the profile of the town. • Carbon neutrality – new developments should generate more energy than they use. • Water efficiencies – grey water efficiencies etc using recent NCC design standards. • In-fill developments – definition issue for DM needs to be considered • Allowing people to stay in their homes – designing in facilities for longevity of tenure, working from home, intergenerational occupancy etc. • Parking – existing and future issues including off street parking allocations and ensuring emergency access. <p>In view of time constraint, it was agreed that members would spend time considering the rest of the document before the next meeting, which will enable them to provide the local information required and think around the topics.</p>	SV
5	<p>To agree the date of the next meeting</p> <p>The next meeting will be held on 3rd September 20920 at 10am</p>	

	Meeting closed 11.52am	
	SIGNED	DATE