

**DOWNHAM MARKET NEIGHBOURHOOD PLAN STRATEGY GROUP**  
**NOTES OF MEETING HELD THURSDAY 29<sup>th</sup> APRIL 2021 AT 10:00am**

*This was held as a Zoom video telephony meeting.*

	Present:	<b>ACTION</b>
1	<p>Strategy Group Chair – Cllr Hendry</p> <p>Members - Mrs J Davy, Mr A Davy, Mr R Warden and Cllr Westrop</p> <p>Senior Administrator – Ms C Dornan</p> <p>Assistant to the Clerk – Mr G Spark</p> <p>Town Clerk – Mrs E Oliver</p> <p>Mr K Loveday joined at 10:29am</p>	
2	<p><b><u>To receive Members’ apologies for absence</u></b></p> <p>There were no apologies made.</p>	
3	<p><b><u>To receive Members’ declarations of interest</u></b></p> <p>There were no declarations of interest.</p>	
4	<p><b><u>To approve the notes of the meeting on 22 April 2021</u></b></p> <p>Proposer Mr A Davy      Seconder Mrs J Davy</p> <p>‘The notes of the meeting held on 22<sup>nd</sup> April 2021 are agreed as a true and accurate record.’</p> <p>All in favour</p>	
	<p><b><u>To discuss and agree 7 – 16 key areas for Policy Documents</u></b></p> <p>1 – % of carbon neutral properties on each development. Aspiration to be 100% but not possible through NP</p> <p>2 – Develop a policy for indigenous trees and hedgerows</p> <p>3 – Criterion for allocation of affordable housing.</p> <p>4 – % of self-build properties on a suitable site within in a development.</p> <p>5 – A mixture of good and diverse design with a mixture of roof lines.</p>	

	<p>Mr Loveday joined the meeting.</p> <p>6 – Every road to be in an adoptable state.</p> <p>7 – All streetlights to be downlighter not uplighter, LED etc.</p> <p>8 – Aspiration - That all street signage visible from a distance. Not part of NP but to request maintenance so the signs are visible.</p> <p>9 – Footpaths and cycle paths should be connected and lead into the town centre and link to existing footpaths.</p> <p>10 – Creation of job opportunities for local people Provision of 5G to coincide with the fibre to house that exists in DM. (The members had mixed feelings on 5G due to tree felling requirement)</p> <p>11 – A mixture of housing size. i.e., 1, 2 beds etc. Encourage the development of flats in keeping with existing height not too high rise. Adequate parking.</p> <p>12 – Green space to be innovative and varied which could include wellbeing planting, seating and wilding areas, places to be etc to benefit all age groups.</p> <p>13 – Solar panels.</p> <p>14 – Electric charging points</p> <p>15 – Wheelie bin storage</p> <p>16 - Access to rear gardens on all new properties.</p>	
5	<p><b><u>To confirm date of next zoom meeting</u></b></p> <p>13 May 2021 – 2pm – Consultant to be present</p> <p>27 May 2021 – 10am</p>	
	<b>Meeting closed: 11:09</b>	
	<b>SIGNED</b>	<b>DATE</b>