## **DOWNHAM MARKET TOWN COUNCIL**

## MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD

## Thursday 27 April 2023 at 6.00pm at the Town Council Offices

	Present
	Chair - Cllr Pyatt
	Cllrs Buxton, Daymond, Doyle, Hobbs, Jordan, Lane, Leach, Leivers, Lewis, Marsay, B Moyses, S Moyses, and Wiles (14)
	Town Clerk – Claire Dornan
	There were one member of the public present
1	To receive Members' apologies for absence
	There were no apologies for absence.
2	To receive Members' Declarations of Interest
	There were no declarations of interest received.
3	Public participation – 15 minutes allowed
	The member of public present did not wish to speak.
	There were no questions received by the Town Clerk prior to the meeting.
4	To approve the minutes of the Full Council meeting held on Tuesday 18 April
	<u>2023</u>
	Proposer: Cllr Lane Seconder: Cllr Hobbs
	'To approve the minutes of the Full Council meeting on 18 April 2023.'
	12 In Favour
	2 Abstentions – Cllrs S Moyses (work) & Marsay (not present)
5	To receive an update on the roof works and agree actions
	Following a site inspection, completed by Cllr Jordan and the Town Clerk with the roof contractor on Saturday 22 April 2023, Councillors had received pictures of

additional areas of the roof which required work, including the front roof section of No. 6 Market Place. It was agreed that the additional work was required. Quotes had been received for the additional works: Town Hall Roof - £26,668 + VAT No. 6 Market Place Roof - £8,900 + VAT Security - £4,784 + VAT (Double time on Bank Holidays) Brickwork - £1,480 Total £41,832.00 Councillors request that the landlord of Boots be contacted to make them aware that vandals are using their roof to jump from, to access Town Council land. **Proposer: Cllr Daymond** Seconder: Cllr Lewis 'To approve the additional work required on the Town Hall roof and the roof of number 6 Market Place, the Old Clerk's Office and allow an additional £10,000 + VAT contingency fund, should any additional work be required. The contingency fund requires approval of 2 Councillors and the Town Clerk, otherwise the request would need to come back to Full Council for agreement.' All In Favour Meeting closed: 6:19pm **SIGNED** DATED