

DOWNHAM MARKET TOWN COUNCIL

MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD

Thursday 02 February 2023 at 6.00pm at the Town Council Offices

	<p>Present</p> <p>Chair - Cllr Pyatt</p> <p>Cllrs Buxton, Doyle, Hobbs, Jordan, Lane, Lawson, Leach, Leivers, Lewis, B Moyses and S Moyses</p> <p>Cllr Pennington arrived at 6:03pm (13)</p> <p>Borough Cllr Ratcliffe</p> <p>Town Clerk – Claire Dornan</p> <p>8 Members of the public</p>
1	<p><u>To receive Members’ apologies for absence</u></p> <p>Apologies were received and accepted from:</p> <p>Cllr Marsay – Work commitments Cllr Pegg – Family Commitments Cllr Wiles – Ill Health</p> <p>These apologies were accepted.</p>
2	<p><u>To receive Members’ Declarations of Interest</u></p> <p>Cllr Jordan declared an interest in agenda item 6. Cllr Jordan’s company has the gritting contract.</p> <p>Cllr Pennington joined the meeting.</p>
3	<p><u>Public participation – 15 minutes allowed</u></p> <p>Three members of the public spoke regarding their frustrations that the budget and precept needed an additional meeting because the Chair of Finance had not prepared appropriately for the meeting on 17 January 2023.</p> <p>Cllr Lane made a similar statement.</p>

	<p>A member of the public asked that extraordinary meetings be advertised on social media and on the website. They stated that they like to attend the Full Council meetings and had not been aware that this meeting had been called as they only have the monthly meetings diarised and would not expect to have to check the meeting schedule page weekly to see if new meetings had been called. Although the agenda was on the noticeboard at the Town Council Offices, it was not on the Town Hall noticeboard and it was requested that all agendas go on both noticeboards.</p> <p>The Town Clerk agreed that this was a good suggestion regarding social media and also agreed that all agendas should be on the Town Hall noticeboard, as per normal protocol.</p> <p>The Town Clerk confirmed that the meeting was legal as it was posted on the website and the Town Council Office noticeboard which is the minimum expectation.</p>
4	<p><u>To suspend Standing Order 9b.</u></p> <p><u>Standing Order 9b</u></p> <p>No motion may be moved at a meeting unless it is on the agenda and the mover has given written notice of its wording to the Proper Officer at least 7 clear days before the meeting.</p> <p>Clear days do not include the day of the notice or the day of the meeting.</p> <p>Cllrs Buxton, Jordan, Lane, Lewis and Pyatt ask that Standing Order 9b be suspended to allow the Proper Officer to receive written notice of a request for a special motion at least 3 clear days in advance of a meeting instead of at least 7 clear days.</p> <p>The Town Clerk asked Councillors Buxton, Jordan, Lane, Lewis and Pyatt in turn if they wished to still make the resolution.</p> <p>Councillors Buxton, Jordan, Lane, Lewis and Pyatt confirmed that they did.</p> <p>All other Councillors in attendance were then asked to vote on the resolution.</p> <p>All Councillors were in favour of the motion</p>
5	<p><u>To consider a Special Motion</u></p> <p><u>Standing Order 7a</u></p> <p>A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 5 councillors to be given to the</p>

	<p>Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.</p> <p><u>Special Motion</u></p> <p>Cllrs Buxton, Jordan, Lane, Lewis and Pyatt request that the resolution made on Tuesday 17 January 2023 under agenda item 008 relating to the Budget and Precept for 2023/2024 be reversed to allow it to be reconsidered.</p> <p>The Town Clerk asked Councillors Buxton, Jordan, Lane, Lewis and Pyatt in turn if they wished to still make the resolution.</p> <p>Councillors Buxton, Jordan, Lane, Lewis and Pyatt confirmed that they did.</p> <p>All other Councillors in attendance were then asked to vote on the resolution.</p> <p>All Councillors were in favour of the motion</p>
6	<p><u>To agree the 2023/2024 budget</u></p> <p>The Town Clerk advised that she had not received any requests to amend the budget which had originally been agreed on 17 January 2023.</p> <p>All the Councillors bar Cllr Jordan, who had declared an interest, confirmed that they did not wish to change the budget or discuss it, so the Town Clerk asked all Cllrs if they were happy to vote for the budget as presented on 17 January 2023.</p> <p>12 Cllrs in Favour</p> <p>Cllr Jordan did not vote as he had declared a pecuniary interest</p>
7	<p><u>To agree the Precept request for 2023/2024</u></p> <p>Proposed Cllr Lane Seconder Cllr Jordan</p> <p>‘That Downham Market Town Council agree a 3% increase in the Precept for 2023/2024’</p> <p>2022/2023 Precept £543,020 Proposed 2023/2024 Precept £559,310.60</p> <p>2022/2023 Band D Precept £141.62 Proposed Band D Precept £145.60</p> <p>Proposed increase of £3.98 per Band D property.</p> <p>Cllr Pyatt started a discussion on the precept. Councillors added their thoughts.</p>

	<p>When the discussion had ceased, the Town Clerk confirmed with Cllr Lane that he still wished to propose the proposition and with Cllr Jordan that he still wished to second the proposal. Both confirmed their agreement.</p> <p>All other Councillors in attendance were then asked to vote on the resolution.</p> <p>12 Cllrs in Favour</p> <p>Cllr Pennington abstained</p>
	<p>Meeting closed: 18:17</p>
	<p>SIGNED DATED</p>