

Minutes of the meeting of the Human Resources Committee

Held on Friday 22nd July 2022 at 2.00pm

Present: Cllrs Sharman (Chair), Incorvaia, Doyle

Town Clerk, Graham Spark

1	To receive Members' apologies for absence – Cllr Jordan - Holiday Cllr Hobbs was absent
2	To receive Members' Declarations of Interest – None declared.
3	To approve the minutes of the meeting of 15th July 2022 Proposed: Cllr Sharman Seconded: Cllr Incorvaia All in favour 'That the minutes of the meeting of 15 th July 2022 be approved'
4	Confidential items Proposed Cllr Incorvaia Seconded Cllr Sharman 'That the Press and Public be excluded from this section of the meeting, as per Standing Order 3D due to the confidentiality of the matter being discussed as it relates to employees of the Town Council.' All in favour The meeting went into confidentiality at 2.24pm 4.1 The Committee discussed and wished to make a resolution on staff lieu time payments. 4.2 The Committee discussed the Administrator role and wished to make a resolution 4.3 The Committee received an update on the recruitment of a Maintenance Officer 4.4 The Committee received an update on the recruitment of a Market Porter The Committee came out of Confidentiality at 3.25pm 4.1 'The Human Resources Committee asked the Clerk to work out individual lieu time payments for each staff member' Proposed Cllr Sharman Seconded Cllr Incorvaia All in favour 4.2 'The Human Resources Committee will write a reply to the Administrator's letter' Proposed Cllr Sharman Seconded Cllr Incorvaia All in favour
5	Date of next meeting The date of the next meeting is to be confirmed Meeting Closed 3.31pm Signed Date