



06 Market Place, Downham Market, Norfolk PE38 9DE
Tel: (01366) 387770 E-Mail: info@downhammarketcc.co.uk

You are summoned to attend a meeting of the **Property Committee** to be held on **Thursday 18 July 2024 at 6pm** to discuss the business on the Agenda below.

The meeting will be held in the Assembly Room at Downham Market Town Hall, Bridge Street, Downham Market, Norfolk PE38 9DW.

Members of the public are invited to attend.

Yours faithfully
Claire Dornan

Claire Dornan
Town Clerk
12 July 2024

Agenda

1	To receive Members' Apologies for Absence
2	To receive Members' Declarations of Interest
3	Public Participation – 15 minutes allowed
4	To approve the minutes of the meeting held on the 13 June 2024
5	To discuss the rent for use of the Town Square by The Pantry
6	To receive the Property Inspection report from Cllrs Jordan & Sharman and agree actions
7	To receive the Asbestos Report and agree actions
8	To receive the Grand Hall LOLER Report and agree actions
9	To discuss car park repairs including the Hollies Service Road and agree actions
10	To receive an update on signage at 6 Market Place
11	To discuss the requirement for updated EPC Reports on Council Properties and agree actions
12	To discuss removing the shower at the JCC following legionella sampling and agree actions
13	To discuss the request to add metal soldiers to the War Memorial at London Road and agree actions
14	To discuss the suggestion of a Public Consultation on the Jubilee Community Centre site and agree actions
15	To discuss the outstanding invoice relating to Jubilee Community Centre site and agree actions

End