

15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Town Clerk: Claire Dornan

You are summoned to attend a meeting of the **Business and Tourism Committee** to be held at the Town Hall, Bridge Street, Downham Market PE38 9DW on **Tuesday 18 June 2024 at 6pm.**

Members of the public and non-committee Councillors are invited.

Yours faithfully

Claire Dornan

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Town Clerk

12.6.24

AGENDA

NB: mobile phones on silent, reminder of emergency evacuation procedures

1	To elect a Chair for the committee
2	To elect a Vice Chair for the committee
3	To agree Terms of Reference and scope for the committee
4	To receive Members' apologies for absence
5	To receive Members' Declarations of Interest
6	Public Participation – 15 minutes allowed
7	To discuss and agree priorities for this committee, including the role of Town Council events in promoting the town and business consultation methods, Town Map, and infrastructure improvements.
8	To discuss holding another joint KLWNBC-DMTC business meeting and agree actions.
9	To discuss working with Discover Downham to explore organising a 'Heritage Day' in 2025
10	To receive feedback from West Norfolk Tourism Forum
11	To agree date of next meeting

End