

Minutes of the meeting of the Human Resources Committee

Held on Friday 5th August 2022 at 2.00pm

Present: Cllrs Sharman (Chair), Incorvaia, Doyle, Hobbs, Jordan

Town Clerk, Graham Spark

1	To receive Members' apologies for absence None
2	To receive Members' Declarations of Interest – None declared.
3	To approve the minutes of the meeting of 22nd July 2022 Proposed: Cllr Sharman Seconded: Cllr Jordan All in favour 'That the minutes of the meeting of 22 nd July 2022 be approved'
4	Confidential items Proposed Cllr Incorvaia Seconded Cllr Jordan 'That the Press and Public be excluded from this section of the meeting, as per Standing Order 3D due to the confidentiality of the matter being discussed as it relates to employees of the Town Council.' All in favour The meeting went into confidentiality at 2.02pm 4.1 The Committee were updated on staffing matters 4.2 The Committee were updated on staff lieu payments and wished to make a resolution regarding individual payments 4.3 The Committee discussed and agreed who would be attending the Market Porter interview panel 4.4 The Committee received an update on staff and councillor training and made a resolution. The Committee came out of Confidentiality at 3.25pm 4.2 'The Human Resources Committee asked the Clerk to work out individual lieu time payments for each staff member and to make these payments' Proposed Cllr Sharman Seconded Cllr Incorvaia All in favour 4.2 'The Human Resources Committee asked the clerk to book the First Aid and Planning training for Councillors. The Committee also approved the training for the Deputy Clerk. Proposed Cllr Sharman Seconded Cllr Incorvaia All in favour
5	Date of next meeting The date of the next meeting is to be confirmed Meeting Closed 3.45pm Signed Date