

DOWNHAM MARKET TOWN COUNCIL

MINUTES OF THE COMMUNITY DEVELOPMENT AND EVENTS COMMITTEE HELD 14TH JULY 2022 AT 6pm In the Town Council offices

	<p>Present Cllrs: Daymond, Leivers, Lewis, B Moyses, Buxton, Lane 2 non-committee Cllrs Moyses and Wiles Tina Griffin, Administrator</p>
Number	Item
1	To receive Members' Apologies for Absence – none received
2	To receive Members' Declarations of Interest – none declared
3	<p>To approve the minutes of the previous meeting of the Community Development & Events Committee held on 14th June 2022.</p> <p>Proposed Cllr Lewis Seconded Cllr Daymond All in favour 'That the minutes of the Community Development & Events Committee meeting held on 14 June 2022 be approved.'</p>
4	Public Participation – 15 minutes allowed – Cllr Wiles suggested a talk by 'The Eel Man' might be scheduled in for next year. Members thought this would be a good idea.
5	<p>To receive feedback from events; discuss and agree actions for upcoming events</p> <p>Weekly Running Club – TG confirmed that this was becoming more popular as word spreads</p> <p>Charity Quiz - TG updated members on the arrangements for the upcoming Quiz</p> <p>Merchant Navy Day 2.9.22 – members reiterated plans for flag raising and marking of the 10th anniversary of the Merchant Navy Fund</p> <p>Stonecross Memorial 23.9.22 – members agreed that this would be run as in previous years</p> <p>Craft Fairs – TG updated members on the number of stall applications received and agreed to report back at the next meeting.</p> <p>Halloween – members agreed on an expanded event this year, and formed a Working Party to generate ideas and organise – Cllrs Bet Moyses, Leivers, Buxton and Daymond.</p> <p>Christmas Lights – TG confirmed the bookings so far. Members discussed the arrangements for and the cost of an ice rink. It was decided that although this would be a great addition to the festive celebrations, the cost was prohibitive this year and it was too late to guarantee the dates. All agreed to revisit the idea earlier next year and to discuss it again at budget setting. Members were advised that the Borough Council now hires out fully equipped staging on a lorry however it was agreed to continue with</p>

	the donated lorry from Bearts in view of their much valued long standing association with the event. A working party would convene in September to generate ideas and organise the Christmas Lights event.
6	<p>To discuss and agree a 'meet the Mayor/Cllrs' event for local businesses Proposed: Cllr Lane Seconded: Cllr Leivers All in favour 'To hold this event in mid-September, probably starting at 6pm. Format to be discussed'</p> <p>TG was asked to find a suitable date and liaise with Cllrs before organising.</p>
7	<p>To discuss an offer of adult learning courses TG updated members on an offer from NCC Adult Learning to hold various classes for adults on such topics as cooking, computer and digital skills etc. Members were in favour of exploring this further and TG was asked to liaise with NCC and Town Hall Committee with regards using the facilities at the Town Hall.</p>
8	<p>To discuss the promotion of local events and agree any actions The advertising Council activities was discussed in light of comments received from the public that they don't know what is going on. TG confirmed that the website, facebook page and noticeboards are all updated with events information. A trial advert in the local free paper had not significantly increased attendance to justify the cost. Members suggested: a stall/noticeboard on the market containing posters etc; capitalising on Cllr Surgeries to display information; a screen on the Town Hall in the future. TG agreed to explore the suggestions.</p>
9	<p>To receive an update on potential sponsorship for Christmas Lights Switch On event, and DMA's Duke of Edinburgh scheme The difficulties in liaising with the potential sponsor were highlighted and members agreed not to spend too much more time pursuing. TG confirmed that she is still trying to get a response from DMA about how the Council could contribute to their DofE scheme but would keep trying.</p>
10	<p>Date of next meeting The next meeting will be held on 13 September 2022 at 6pm. A working party to plan for Halloween will be held at 6pm 15 August 2022 – Cllrs Bet Moses, Buxton, Daymond, Leivers.</p> <p>Closed 7.15pm</p>
	<p>Signed (Chair)..... Dated</p>

