DOWNHAM MARKET NEIGHBOURHOOD PLAN STRATEGY GROUP
NOTES OF MEETING HELD TUESDAY 20th OCTOBER 2020 AT 10:00AM

This was held as a Zoom video telephony meeting.

	Present: Strategy Group Chair Cllr E Hendry Cllr J Westrop, Mrs J Davy, Mr A Davy, Mr K Loveday and Mr R Warden Senior Administrator Ms C Dornan	**ACTION**
1	**To receive Members' apologies for absence** Apologies were received from Cllr Lightfoot and Cllr Lawson Cllr Pickering and Cllr Woodmin were not present. The Senior Administrator was asked to review attendance over the past 6 months of all members of the Neighbourhood Plan Strategy Group and bring to the next meeting.	Senior Admin.
2	**To receive Members' declarations of interest** There were no declarations of interest.	
3	**To approve the notes of the meeting held on Thursday 15th October 2020** Proposer Cllr J Westrop Seconder Cllr E Hendry 'The notes of the meeting held on Thursday 15th October 2020 are agreed as a true and accurate record.' All in favour	
4	**To continue to discuss and agree a response to the Planning Reform White Paper consultation** Answers to questions 7 - 26 were discussed and drafted.	
7	**To agree next meeting** Thursday 22 October 2020 at 2pm to conclude the Planning Reform White Paper discussions. Agenda was sent on 15 October 2020. Thursday 29 October 2020 at 10am to continue preparation of the Neighbourhood Plan focusing on Housing and the Design Statement.	
	Meeting closed: 11:34am	
	SIGNED **DATE**	