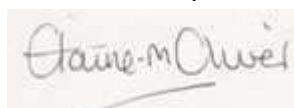


## DOWNHAM MARKET TOWN COUNCIL

You are invited to attend a meeting of the Human Resources Committee to be held on **Monday 16th August 2021** at **3.00pm** to discuss the business on the Agenda below. Meeting will be held at the Jubilee Community Centre, 106 Howdale Road, Downham Market, Norfolk PE38 9AH observing all COVID safety regulations.

Yours faithfully



Elaine Oliver

Town Clerk

11 August 2021

*Mobile phones should be either switched off or on silent mode.*

### SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENESS, HONESTY & LEADERSHIP

#### Agenda

1	To receive Members' apologies for absence	
2	To receive Members' Declarations of interest	
3	To agree minutes of meetings on 13 <sup>th</sup> July 2021 and 4 <sup>th</sup> August 2021	
4	<b>Confidential Items to be discussed under:</b> <b>Standing Order 3d, that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the public and/or the press be temporarily excluded, and they are instructed to withdraw.</b> 4.1 Update on staffing issues.	
5	Date of next meeting	