

**DOWNHAM MARKET TOWN COUNCIL**

**MINUTES OF FULL COUNCIL MEETING HELD**

**Tuesday 21<sup>st</sup> March 2023 at 7.00pm at the Town Hall**

	<p><b>Present</b></p> <p>Chair – Cllr Pyatt</p> <p>Cllrs Buxton, Daymond, Doyle, Hobbs, Jordan, Lane, Leach, Leivers, Lewis, Marsay B Moyses, S Moyses and Wiles</p> <p>Cllr T Pennington arrived at 7:01pm (15)</p> <p>Town Clerk – Claire Dornan</p> <p>County Councillor – Tony White</p> <p>7 Members of the Public were present</p>
<b>Number</b>	<b>Item</b>
001	<p><b><u>To receive Members’ Apologies for Absence</u></b></p> <p>Cllr Lawson emailed advising he would not be attending.</p> <p>Apologies were received from:</p> <p>Cllr Pegg – Family Commitment (Standing Apology)</p> <p><b>Proposer: Cllr Daymond                      Seconder: Cllr Lane</b></p> <p><b>‘To accept the apologies of Cllr Pegg.’</b></p> <p><b>All In Favour</b></p>
002	<p><b><u>To receive Members’ Declarations of Interest</u></b></p> <p>Declarations were received from:</p> <p>Cllr Pyatt – Agenda Item 09 – Payment of Bills</p>

003	<p><b><u>Mayors Announcements</u></b></p> <p>The Mayor advised that:</p> <p>The local elections take place on 4 May. Photo ID is required to vote at a polling station. Pre-election time starts today. Nominations for Parish Council elections must be handed in by 4 April 2023</p> <p>That the St Winnolds Event on Friday 17 March 2023 had been successful and he had enjoyed looking at the children’s artwork.</p> <p>Hollies Number 2 car park is closed for patching from Tuesday evening this week. The patching on the Paradise Road and Priory Road Car park were completed last week.</p> <p>The date for the Annual Town Council Meeting has been set for 16 May 2023, which is when the Council will select their Mayor for 2023/2024.</p> <p>On 3 April the scaffolding for the Town Hall re-roofing project will be put up and work will start from 11 April.</p> <p>CIL update – Council were successful in their application for funding to assist in the Town Hall kitchen refurbishment and have been awarded £20,000 by the Borough Council of King’s Lynn and West Norfolk. Planning will begin after the elections in May 2023.</p> <p>The bid to the Parish Partnership was successful and we have been awarded £5,056.50 towards a SAM 2 speed device. The Town Council have to provide the remaining 50% of the cost which is unbudgeted. This will be discussed by the Council after the May elections. The funding has to be spent during 2023/24 financial year.</p> <p>The Community Hub finishes on 29 March 2023. There will be a Community Cinema following the Hub at 2:30pm where Mrs Harris goes to Paris will be shown and again at 7pm.</p> <p>Council have arranged 2 free Easter themed Cinemas. On 5 April there will be a showing of Matilda the Musical and on 12 April there will be a showing of Hop.</p> <p>Council are working hard to finalise the Coronation Event on 7 May 2023 and hope to announce the programme shortly.</p> <p>Hillcrest School has asked us to give an update on their Earthquake Appeal. They have raised over £2,000 and thank everyone for all the support which enabled them to do this. Also, the Town Council for providing the market stall free of charge.</p> <p>The Council have received a personal donation of £100 towards the Community Defibrillator scheme. A very big thank you for this. It is appreciated as it helps to site this vital equipment in another part of town.</p>
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	<p>The next Councillor Surgery will be outside the Town Hall this Friday, 24 March 10am - 12 noon.</p> <p>A donation of £95 was made to Downham Dementia following a successful event a couple of weeks ago where attendees gave generously.</p>
004	<p><b><u>Public participation, written reports and written questions</u></b></p> <p><b><u>County Councillor report and questions – Cllr Tony White</u></b></p> <p>Cllr White advised that he was within the Purdah period. There were no questions from Councillors for Cllr White.</p> <p><b><u>Borough Councillors reports and questions</u></b></p> <p>There were no Borough Councillor present.</p> <p>Apologies had been provided by Cllr Bullen and Cllr Ratcliffe. Cllr Ratcliffe had provided a report ahead of the meeting which had been circulated to Councillors.</p> <p><b><u>Police report</u></b></p> <p>There were no Police reports.</p> <p><b><u>Public Participation</u></b></p> <p>There was one question from a member of the public asking for an update on the Neighbourhood Plan progress and Car Park charging. He was concerned with the expansion of Downham Market and the vehicle ratio increase due to occur in Downham Market. The Mayor advised that work will restart in May 2023 / June 2023.</p> <p>There was a letter of praise from Jean Rochford on behalf of the group No More Silence for the support that the Town Council had given. It had opened further doors within West Norfolk. The letter had been circulated to Councillors prior to the meeting.</p>
005	<p><b><u>To approve the minutes of the Full Council meeting held on 21 February 2023</u></b></p> <p><b>Proposer: Cllr Lane                      Seconder: Cllr T Pennington</b></p> <p><b>‘To approve the minutes of the Full Council meeting on 21 February 2023.’</b></p> <p><b>All In Favour</b></p>

006	<p><b><u>To approve the minutes of the extraordinary meeting of Full Council meeting held on 28 February 2023</u></b></p> <p>Proposer: Cllr Lane                      Seconder: Cllr Lewis</p> <p>‘To approve the minutes of the extraordinary meeting of Full Council meeting on 28 February 2023.’</p> <p>12 In Favour                                      1 Against – Cllr Daymond</p> <p>2 Abstentions – Cllrs Leivers and Marsay</p>
007	<p><b><u>To accept the recommendation from the following Committees:</u></b></p>
007.1	<p><b><u>Downham In Bloom Committee – 23 January 2023</u></b></p> <p>Proposer: Cllr Daymond                      Seconder: Cllr Lane</p> <p>‘To accept the recommendation from the Downham In Bloom Committee meeting held on 23 January 2023.’</p> <p>All In Favour</p>
007.2	<p><b><u>Planning and Environment Committee – 07 February 2023</u></b></p> <p>Proposer: Cllr Daymond                      Seconder: Cllr Wiles</p> <p>‘To accept the recommendation from the Planning and Environment Committee meeting held on 07 February 2023.’</p> <p>All In Favour</p>
007.3	<p><b><u>Property Committee – 16 February 2023</u></b></p> <p>Proposer: Cllr Jordan                      Seconder: Cllr Lane</p> <p>‘To accept the recommendation from the Property Committee meeting held on 16 February 2023’</p> <p>All In Favour</p>
007.4	<p><b><u>Community Development &amp; Events Committee – 14 February 2023</u></b></p> <p>Proposer: Cllr Leivers                      Seconder: Cllr Buxton</p>

007.5	<p><b>‘To accept the recommendation from the Community Development and Events Committee meeting held on 14 February 2023.’</b></p> <p><b>All In Favour</b></p> <p><b><u>Human Resources Committee – 02 December 2022, 20 January 2023, 13 February 2023 &amp; 17 February 2023</u></b></p> <p><b>Proposer: Cllr Jordan                      Seconder: Cllr Doyle</b></p> <p><b>‘To accept the recommendation from the Human Resources Committee meeting held on 02 December 2022, 20 January 2023, 13 February 2023 &amp; 17 February 2023.’</b></p> <p><b>12 In Favour                                      3 Abstentions – Cllrs B Moyses, S Moyses &amp; Wiles</b></p>
008	<p><b><u>Councillors Questions</u></b></p> <p>There were no Councillor questions.</p>
009	<p><b><u>To agree payment of Bills</u></b></p> <p><b>Proposer: Cllr Daymond                      Seconder: Cllr Jordan</b></p> <p><b>‘That bills 796 – 894 be approved for payment.’</b></p> <p><b>All In Favour</b></p> <p>Cllr Pyatt did not vote as he had declared an interest.</p>
010 010.1	<p><b>To discuss and agree grant requests received:</b></p> <p><b>Downham Market Mens Shed</b></p> <p><b>Proposer: Cllr Doyle                      Seconder: Cllr Lane</b></p> <p><b>‘That Downham Market Mens Shed be provided with a grant £500.’</b></p> <p><b>4 In Favour                                      11 Against</b></p> <p>This motion failed. Another resolution was made.</p> <p><b>Proposer: Cllr Wiles                      Seconder: Cllr S Moyses</b></p> <p><b>‘That Downham Market Mens Shed be provided with a grant totalling £1,000.’</b></p>

010.2	<p><b>11 In Favour</b> <b>4 Against</b></p> <p><b>Brave Futures</b></p> <p><b>Proposer: Cllr Lane</b> <b>Seconder: Cllr Marsay</b></p> <p><b>‘That Brave Futures be denied a grant on the basis that the charity is not focused specifically in Downham Market.’</b></p> <p><b>14 In Favour</b> <b>1 Abstention – Cllr Doyle</b></p>
010.3	<p><b>Downham Market Social Centre</b></p> <p><b>Proposer: Cllr Lane</b> <b>Seconder: Cllr Leivers</b></p> <p><b>‘That Downham Market Social Centre be denied a grant on the basis that the charity has sufficient funds to meet their requirements.’</b></p> <p><b>13 In Favour</b> <b>1 Against - Cllr Daymond</b></p> <p><b>1 Abstention – Cllr Doyle</b></p>
011	<p><b>To discuss Policy Inconsistencies and agree actions</b></p> <p>The Mayor suggested that Councillors should not make a decision which ties the new Council in May 2023 to a decision. It was agreed to postpone the discussion on this basis. All Councillors raised their hands in favour of this suggestion.</p>
012	<p><b><u>To submit items for next agenda</u></b></p> <p>There were no items submitted.</p>
013	<p><b><u>To confirm the date of the next Full Council meeting</u></b></p> <p>The meeting date was confirmed as Tuesday 18 April 2023 at 7pm in the Town Hall</p>
	<p>Meeting closed: 7:24pm</p>
	<p><b>SIGNED</b></p>
	<p><b>DATE</b></p>